

	Remarks
Age for Admission	Children have reached the age of 2 years or older are eligible for nursery admission.
Acquisition of Application form (No Limit)	In-person : Monday ~ Friday (from 12:30pm - 4pm) ; Saturday (from 9:30am - 12:30pm) Download from this website : www.lmcdn.edu.hk
Submission of Application form (No Limit)	In-person : Date : 10 th July, 2017 ~ 11 th November, 2017 Time : Monday ~ Friday (from 12:30pm - 4pm) ; Saturday (from 9:30am - 12:30pm) Method : Submitted the completed application form with photo, attached two stamped \$2 envelopes with written mailing address, a copy of child's birth certificate and HKD \$40 application fee. By mail : Date : 10 th July, 2017 ~ 11 th November, 2017 (Stamp chop as shown) Method : Submitted the completed application form with photo, attached two stamped \$2 envelopes with written mailing address, a copy of child's birth certificate and HKD \$40 application fee. (The cheque must be payable to "Hong Kong Sheng Kung Hui Lady MacLehose Centre Kindergarten") Remark : Please make sure that your mail item bears sufficient postage before posting. You can visit the HongKong Post website for more details. http://www.hongkongpost.hk/tc/sending mail/local/ordinary/index.html
Interview Arrangement	Period of Interview : 2 nd January 2018 ~ 31 st January, 2018 <ul style="list-style-type: none"> ● All the applicants will be notified for attending interview by mail. ● Interview is conducted by individual or in a group. ● Applicant must be accompanied by parent or guardian during the interview ● If interpretation/translation is required, please contact the school in advance.
Release of Admission Result	The result of admission will be mailed to applicant on or before 5 th February, 2018.



Applicant admitted :

- School will notify the applicant for admission by letter. If the applicant accepts the offer, he/she is required to go for registration in the following dates.
- **Dates of Registration :**
Please bring relevant information and HKD \$1570 to school from 8th ~ 10th February, 2018 for registration.

Applicant on the waiting list

- School will notify the applicant for wait listing the school placement. If the applicant is willing to wait, he/she is required to fill in the reply-slip and send back to school for follow up action.
- The applicant on the waiting list will be called to fill up the school's vacancy when appears.

- Remarks:
- 1) Parents can reach EDB website (www.chsc.hk/kindergarten) for more details of our school profile. Please go to Kwai Ching district and search our school name.
 - 2) The school is unable to handle the incomplete application. We will not be responsible for any delay and mistakes caused by mails.
 - 3) All the application fee is non-refundable whatever your application is successful or not.
 - 4) If parents decide to give up the N class placement after registration, the registration fee will not be refunded.
 - 5) The school depends on its situation to decide whether they will offer interviews to the applicants who submitted applications after 11th November, 2017.